

## CURRICULUM VITAE

**Proposed role in the project: - TACIS Ukraine – Assisting the Main Control and Revision Office (KRU) in implementing a new system of Public Internal Financial Control (Component 4 – Activity 1.2. Legal framework and 4.12 Fight Against Fraud)  
Category: Short Term Expert**

1. **Family Name:** Pinto Monteiro
2. **First Names:** Maria Amélia
3. **Date of Birth:** 11/12/1963
4. **Nationality:** Portuguese
5. **Civil Status:** Widow

**6. Education:**

Institution [ Date from – Date to ]	Degree(s) or Diploma(s) obtained:
1982-1987 - Law School of Coimbra	Licence in Law
1987-1989 – Lawyers Union – Coimbra District Council	Certificate as a Lawyer
2000 – National Institute of Defence	Certificate in National Defence Auditing
2003/2004 - Law School of Oporto	Post Graduation in Municipalities Law
2008/2009	Post/Graduation in Fraud Management Frequency in Oporto Economics School

- 7. Language Skills:** Indicate competence on a scale of 1 to 5 (1 – excellent; 5 – basic)

Language	Reading	Speaking	Writing
English	4	3	3
French	4	4	3
Portuguese	5	5	5

**8. Membership of professional bodies:**

Lawyers Union (suspended when entered in the General Inspection of Finance)

National Defence Auditors

**9. Other Skills:** (e.g. Computer literacy, etc)

Computer literacy: Current Knowledge in Word, Excel, Outlook and Internet.

**10. Present Position:**

Superior Principal Finance Inspector

**11. Years within the Firm:**

Since 1992.

**12. Key Qualifications:** (Relevant to the assignment)

**Experience in Auditing Municipalities, e.g. Internal Control System**

**Pos-Graduation in Detecting and Preventing Fraud's (in course since March/2008) by recommendation of General Finance Inspection**

**13. Professional Experience:**

<b>Date from – Date to</b>	<b>Location</b>	<b>Company</b>	<b>Position</b>	<b>Description</b>
1987/1989	Coimbra	Training in advocacy, in the Lawyers Union	Trainee Lawyer	Lawyer in trials of several types of criminal conducts, civil and labour processes
1989/1990	Coimbra	Cabinet of Lawyers	Lawyer	Several Law areas, specially in: Criminal processes Legalization of enterprises and real state properties. Family Law and Commercial Law Disciplinary Procedures in the National Federation of Pigeons Clubs
1990/1992	Coimbra	Own Lawyer Cabinet	Lawyer	Several Law areas, specially in: Legalization of enterprises and real state properties. Family Law and Commercial Law
1992/1993	Lisbon	General Finance Inspection	Trainee Inspector of Finance	Inspections in Holdings
1993/1997	Oporto	General Finance Inspection	Inspector of Finance	Inspections in Holdings
1994/1997	Paços de Brandão	ISPAB – Superior Institute of Paços de Brandão	Teacher	Teaching Public Finance to students graduating in Accountant and Finance
1997/2007 (March)	Oporto	General Finance Inspection	Chief Inspector of Finance	Inspections and Auditing in Local Authorities, mainly in Municipalities
Since April 2007	Oporto	General Finance Inspection	Superior Principal of Finance	Inspections and Auditing in Central and Local Authorities, mainly in Regional Administrative Entities, Municipalities and Municipal Enterprises

**14. Other Relevant Information:**

**Public presentation of a book wrote by a journalist and a University professor and former local executive about the problems concerning urban development in the municipalities (24/4/2007).**

**Member and Finance Responsible (*Pro Bono*) in the Soroptimist International Union (Portugal)**

**Member (*Pro Bono*) of the Technical and Financial Analysis of investments projects to be financed by Microcredit.**

**Member of OBEGEF**